

DIVISION OF CUSTOMER SERVICES  
CENTER FOR PROFESSIONAL BOARDS AND COMMISSIONS  
BOARD OF DIETETICS PRACTICE

3 CAPITOL HILL  
CONFERENCE ROOM 104  
PROVIDENCE, RHODE ISLAND

Wednesday, September 14, 2016  
3:00 p.m.

OPEN SESSION MINUTES

BOARD MEMBERS IN ATTENDANCE

Katherine Pennington  
Maximo Zapata

BOARD MEMBERS NOT IN ATTENDANCE

Pamela Hill

STAFF MEMBERS IN ATTENDANCE

Alana Rodriguez, Board Manager

OTHERS IN ATTENDANCE

None

1. Establishment of a quorum

A meeting of the Board of Dietetics Practice was held on Wednesday, September 14, 2016 at the Rhode Island Department of Health, Conference Room 104, 3 Capitol Hill, Providence, RI 02908. A quorum was established and the Open Session meeting was called to order at 3:00 p.m. on a motion by Katherine Pennington and seconded by Maximo Zapata. Motion carried.

2. Presentation of the September 23, 2015 Open Session Meeting Minutes

Motion was made by Katherine Pennington and seconded by Maximo Zapata to accept the Open Session minutes of September 23, 2015. The Board voted unanimously to approve the Open Session minutes as presented. Motion carried.

3. Board Manager Report

a. Webfile Repository

Alana Rodriguez informed the Board that the Department is in the process of establishing a webfile repository which will allow board managers to upload board matter documents onto the web. Board members will have access to the webpage and members can review the materials prior to the meeting to prepare to discuss materials at the board meeting. Instructions will be provided when made available.

b. Licensee Information

Ms. Rodriguez informed the board that the Department has licensed 35 applicants and currently there are 330 active dietitians and nutritionists in the state.

4. New Business

a. Scope of Practice

The board discussed scope of practice and that in Rhode Island all patient diets shall be ordered in writing by the physician according to Section 22.10 of the Rhode Island Rules and Regulations for Licensing of Hospitals.

b. Commission on Dietetic Registration (CDR) Revised Test Specifications

Ms. Rodriguez informed the board that beginning January 2017 examinations will reflect the new test specifications that resulted from the 2015 CDR Dietetics Practice Audit.

5. Motion to adjourn to Closed Session

Motion was made by Maximo Zapata and seconded by Katherine Pennington to adjourn to Closed Session at 4:15 p.m. Motion carried. Pursuant to Sections 42-46-4 and 42-46-5(a)(1) of the Rhode Island General Laws, for the purpose of discussing job performance, character, physical or mental health of applicants for licensure. Also, pursuant to Sections 42-46-4 and 42-46-5(a)(4) of the Rhode Island General Laws, for investigatory proceedings regarding allegations of civil or criminal misconduct.

6. Motion to return to Open Session

Motion was made by Katherine Pennington and seconded by Maximo Zapata at 4:17 p.m. to re-open the Open Session and to seal the Minutes of the Closed Session pursuant to Sections 42-46-4, 42-46-5 and 42-46-7 of the Rhode Island General Laws. Motion carried.

7. Adjournment

The next Board of Dietetics Practice meeting will be held TBD at the Rhode Island Department of Health, Conference Room 104, 3 Capitol Hill, Providence, RI 02908. Motion was made by Katherine Pennington and seconded by Maximo Zapata to adjourn at 4:17 p.m. Motion carried.

Respectfully submitted,



Alana Rodriguez  
Board Manager  
Center for Professional Boards and Commissions