

Amended

DIVISION OF CUSTOMER SERVICES
CENTER FOR PROFESSIONAL BOARDS AND COMMISSIONS
BOARD OF DIETITICS PRACTICE

3 CAPITOL HILL
CONFERENCE ROOM 205
PROVIDENCE, RHODE ISLAND

Wednesday, September 23, 2015
1:23 p.m.

OPEN SESSION MINUTES

BOARD MEMBERS IN ATTENDANCE

Katherine Pennington
Maximo Zapata

BOARD MEMBERS NOT IN ATTENDANCE

Pamela Hill

STAFF MEMBERS IN ATTENDANCE

Alana Rodriguez, Board Manager
Sarah Harrigan, Chief of Professional Boards and Commissions

OTHERS IN ATTENDANCE

N/A

1. Establishment of a quorum

A meeting of the Board of Dietetics Practice was held on Wednesday, September 23, 2015 at the Rhode Island Department of Health, Conference Room 205, 3 Capitol Hill, Providence, RI 02908. A quorum was established and the Open Session meeting was called to order at 1:23 p.m. on a motion by Katherine Pennington and seconded by Maximo Zapata. Motion carried.

2. Presentation of the September 22, 2014 and November 24, 2014 Open Session Meeting Minutes

Motion was made by Katherine Pennington and seconded by Maximo Zapata to accept the Open Session minutes of September 22, 2014 and November 24, 2014. The Board voted unanimously to approve the Open Session minutes as presented. Motion carried.

3. Board Manager Report

a. Announcements & Introductions

Alana Rodriguez introduced herself to the board as the newly assigned board manager for the Board of Dietetics Practice.

b. Board Member Recruitment

Alana explained to the board the Department's organizational changes and introduced to the board Sarah Harrigan as the new Chief of Professional Boards and Commissions. Sarah followed up with a quick introductory and discussed her recruitment process and goals for board compositions. The board gave their recommendations on board recruitment.

c. Application Review Process

Alana informed the board that the Director of Health has authorized the authority back to the Department to license applications. Applications with disciplinary actions or criminal history will be brought to the board for review.

d. Continuing Education Credentials

The board discussed the monitoring of the continuing education credits for grandfathered LDN's. Continuing education standards are set by the Commission of Registered Dietetics. During the licensing renewal cycle the licensee must submit their attestation of completed continuing education requirements on the Department of Health website. Alana will look into and research more into this agenda topic.

e. New Name for Registered Dietitians

The board explained that the name Registered Dietitian Nutritionists (RDNs) is a new name in the profession according to the Academy of Nutrition and Dietetics. This will need to be researched further in regards to licensing.

4. Motion to adjourn to Closed Session

Motion was made by Katherine Pennington and seconded by Maximo Zapata to adjourn to Closed Session at 1:57 p.m. Motion carried. Pursuant to Sections 42-46-4 and 42-46-5(a)(1) of the Rhode Island General Laws, for the purpose of discussing job performance, character, physical or mental health of applicants for licensure. Said individuals have been notified in advance by writing that they may request that the discussion be held at an open meeting. Also, pursuant to Sections 42-46-4 and 42-46-5(a)(4) of the Rhode Island General Laws, for investigatory proceedings regarding allegations of civil or criminal misconduct.

5. Motion to return to Open Session

Motion was made by Katherine Pennington and seconded by Maximo Zapata at 2:00 p.m. to re-open the Open Session and to seal the Minutes of the Closed Session pursuant to Sections 42-46-4, 42-46-5 and 42-46-7 of the Rhode Island General Laws. Motion carried.

6. Adjournment

The next Board of Dietetics Practice meeting will be held Wednesday, November 18, 2015 at the Rhode Island Department of Health, Conference Room 104, 3 Capitol Hill, Providence, RI 02908. Motion was made by Katherine Pennington and seconded by Maximo Zapata to adjourn at 2:00 p.m. Motion carried.

Respectfully submitted,



Alana Rodriguez
Board Manager
Center for Professional Boards and Commissions