

ADVISORY COMMITTEE FOR THE STATE PUBLICATIONS CLEARINGHOUSE MINUTES

A regular meeting of the Advisory Committee was held on January 9, 2006 in the Department of Administration Building, in the main Dining Room. The meeting was called to order at 2:10 p.m. The following people were present: Susan Dunn, Tom Evans, Greg Facincani, Betty Fitzgerald, Linda Caisse, Colleen McConaghy and Deborah Mongeau.

MINUTES

The minutes of the October 11, 2005 meeting were accepted as submitted.

UPDATE ON CLEARINGHOUSE ACTIVITIES

- Greg has visited 7 of the depository libraries; he has 14-15 more visits to make. All libraries are in compliance with storage and access of state documents and most libraries have access to adequate technology.
- Tom and Greg discussed the need to make the regulations stronger (rather than the law) regarding state publications. A possible change would require an agency to file with the Secretary of State an electronic form of the publication if the physical format is electronic only. Each agency would designate a contact person that is responsible for filing e-documents in a form designated by the Clearinghouse Director. Changes to the regulations would require a posting in the Providence Journal, a comment period and a filing of the change. A sample draft of the changes will be sent to the Advisory Committee; legal counsel may review the text before posting in the Providence Journal. The Washington State Secretary of State's Office has one of the few digital repositories of state e-docs in the nation. Go to <http://www.secstate.wa.gov/archives/> for more information.
- Greg will send to selective depositories a revised list of documents that are available for selection. Librarians may choose a different profile to receive more (or less) documents.

The meeting adjourned at 3:15 pm.

Respectfully Submitted,

Susan E. Dunn
Recording Secretary