DEPARTMENT OF ENVIRONMENTAL MANAGEMENT
DIVISION OF AGRICULTURE & RESOURCE MARKETING
235 Promenade Street, Room 370, Providence, RI 02908-5767
Phone: 401-222-2781 Fax: 222-6047 TDD: 711 http://www.dem.ri.gov

APPLICATION FOR A PET SHOP LICENSE

FACILITY INFORMATION:

New Facility ☐ or Renewal? ☐ If renewal, any changes since last year? Yes ☐ No ☐

Name of Facility: _____

Street Address: _____

Town / City: _____ **Zip Code:** _____

Telephone: _____ **FAX:** _____

Email: _____ **Website:** _____

Mail Address (if diff. from facility location): _____

Town / City: _____ **Zip Code:** _____

Business Hours:

Sunday: _____ **to** _____
Monday: _____ **to** _____
Tuesday: _____ **to** _____
Wednesday: _____ **to** _____
Thursday: _____ **to** _____
Friday: _____ **to** _____
Saturday: _____ **to** _____

After Hours Telephone / Emergency Contact: _____

OWNER/APPLICANT INFORMATION:

Name: _____

Home Address: _____

Telephone: _____

EMPLOYEES

Please list all current employees and/or volunteers

NAME **TITLE**

_____

_____

_____

_____

_____

_____

TYPES OF ANIMALS TO BE SOLD

	# ANIMALS (Capacity of Facility)	# PERMANENT CAGES	# RUNS
CANINES	_____	_____	_____
FELINES	_____	_____	_____
SM. MAMMALS	_____	_____	_____
REPTILES	_____	_____	_____
BIRDS	_____	_____	_____
FISH	_____	_____	_____
OTHER _____	_____	_____	_____

_____

ISOLATION ROOMS, RUNS OR CAGES: (*please list number and type*)

_____

_____

SOURCE(S)* For ANIMALS SOLD:

TYPE of ANIMAL	DISTRIBUTOR(s) / BROKER(s) Name / Address / Phone Number
Canines:	_____
	_____
Felines:	_____
	_____
Small Mammals:	_____
	_____
Reptiles:	_____
	_____
Birds:	_____
	_____
Fish:	_____
	_____
Other:	_____

**** For animals acquired from both in-state <u>and</u> out-of-state dealers/brokers/individuals/etc.***
**** Use additional pages as necessary***
**** Update as necessary***

ATTACH A DETAILED FLOOR PLAN OF PET SHOP

This diagram should include ALL the following:

Main Entrance
Front desk or reception area
Location of RABIES Notification Logs
Location of Psittacine and/or Ferret logs
Indoor and outdoor runs or cages
Isolation cages/runs or rooms
Refrigerator and/or freezer
Food storage
Waste receptacles (covered)
Interior and exterior doors
Windows and vents
Heating and/or cooling system
Lighting
Drainage systems
Medical treatment room(s) (if applicable)
Location of sprinklers or fire extinguishers
Posted emergency evacuation plan or map

ATTENDING VETERINARIAN(S):

List all Veterinarians which care for animals in your facility. Use additional pages if needed.

Name: _____Hospital name: _____

Hospital Address: _____

Telephone: _____ FAX: _____

REGULATIONS / RI GENERAL LAWS / Spay Neuter/ Rabies Log Forms:

RI DEM Website- http://www.dem.ri.gov/

The State of Rhode Island Manual for Rabies Management and Protocols
http://www.dem.ri.gov/programs/bnatres/agricult/pdf/rabiesprot2010.pdf

RULES & REGULATIONS GOVERNING THE PREVENTION, CONTROL AND SUPPRESSION OF RABIES WITHIN THE STATE OF RHODE ISLAND
http://www.dem.ri.gov/pubs/regs/regs/agric/rabies10.pdf

FISH AND WILDLIFE / R.I. FERRET REGULATIONS
Ferret Regulations (7/17/97)

RULES AND REGULATIONS GOVERNING THE IMPORTATION OF ANIMALS
http://www.dem.ri.gov/pubs/regs/regs/agric/anmlimp8.pdf

RULES AND REGULATIONS GOVERNING IMPORTATION AND POSSESSION OF EXOTIC WILD ANIMALS
http://www.dem.ri.gov/pubs/regs/regs/agric/xotkanml.pdf

RULES AND REGULATIONS GOVERNING IMPORTATION AND POSSESSION OF NATIVE WILDLIFE
http://www.dem.ri.gov/pubs/regs/regs/fishwild/f_wimprt.pdf

RHODE ISLAND GENERAL LAWS

State of Rhode Island General Laws / TITLE 4 - Animals and Animal Husbandry
http://www.rilin.state.ri.us/Statutes/TITLE4/INDEX.HTM
Relevant Chapters:

- CHAPTER 4-1 Cruelty to Animals
- CHAPTER 4-4 Animal Diseases in General
- CHAPTER 4-11 Psittacine Birds
- CHAPTER 4-13 Dogs
- CHAPTER 4-19 Animal Care
- CHAPTER 4-22 Cat Identification Program
- CHAPTER 4-24 Permit Program for Cats
- CHAPTER 4-25 Pet Warranties – Dogs

State of Rhode Island General Laws / TITLE 20 - Fish and Wildlife

- CHAPTER 20-1 General Provisions
- CHAPTER 20-16 Fur-bearing Animals
- CHAPTER 20-37 Endangered Species of Animals and Plants

LOG FORMS / EXOTIC APPLICATION

NOTICE TO NEW OWNERS OF RABIES VACCINATION "Rabies Log" per 4-13-31
http://www.dem.ri.gov/programs/bnatres/agricult/pdf/rabieslog.pdf

FERRET LOG (To notify adopting party of Spay/neuter / Rabies vaccine / Permit requirement)
http://www.dem.ri.gov/programs/bnatres/agricult/pdf/ferretlog.pdf

PSITTACINE BIRD LOG (per RI General Laws 4-11)
http://www.dem.ri.gov/programs/bnatres/agricult/pdf/psittacinelog.pdf

POSSESSION PERMIT APPLICATION FOR AN EXOTIC WILD ANIMAL
(*Application and fee required for each Specimen*)
http://www.dem.ri.gov/programs/bnatres/agricult/pdf/exoticapp.pdf

Review above listed information as pertains to Pet Shops.
Download and print forms as needed.

NOTE: Pet Shop Licenses expire June 30th. It is the responsibility of the licensee to renew annually. No reminder will be sent.

Any change in the maximum number of animals, housing of animals, types of animals, configuration of store, etc, will require an amendment that must be approved by Animal Health prior to the change being executed.

Signature below indicates knowledge and understanding of the laws, regulations, forms and requirements listed above. Pet Shop owner is responsible for employees being informed and understanding all laws, regulations, forms and requirements listed above.

Signature of Owner/Applicant: _____

Title: _____ Date: _____

Signature of Co-Owner/Applicant: _____

Title: _____ Date: _____

**** Use reverse side to list any additional employees***
**** Complete the form in its entirety***
**** Include a $100.00 fee, made payable to The State of Rhode Island***
**** Call DEM / Div. Of Agriculture /Animal Health Section with inquiries @ 401-222-2781***
**** Sign, date and return application to:***

The RI Department of Environmental Management
Division of Agriculture / Animal Health Section
235 Promenade St. / Rm. 370
Providence, RI 02908-5767

DEM Use Only:

Inspected By: _____ Date: _____

Approved By: _____ Date: _____