

Petition for Adoption of Rules

Rhode Island Department of Children, Youth and Families

Policy: 100.0125

Effective Date: March 17, 1986 Revised Date: Version: 1

In compliance with Rhode Island General Law (RIGL) 42-35-6 (Petition for Adoption of Rules), any interested person may petition the Department requesting the promulgation, amendment, or repeal of any policy/procedure.

Related Procedure

[Petition for Adoption of Rules](#)

Petition for Adoption of Rules

Procedure From Policy 100.0125: Petition for Adoption of Rules

- A. Individuals requesting the promulgation, amendment, or repeal of any policy/procedure address their concerns in writing to the Office of Practice Standards, Office of the Director. They should include in the request:
 - 1. Specific reference to the policy/procedure section affected;
 - 2. Specific action requested, i.e. promulgation, amendment, or repeal; and
 - 3. Rationale for request.
- B. Upon receipt of the request, the Chief of the Office of Practice Standards schedules a meeting with the Chief Legal Counsel for review.
- C. Other appropriate administrators may be requested to attend a meeting and provide input as to the viability of existing policy/procedure and/or the proposed change thereto.
- D. After the above-referenced meeting, a recommendation is put forth to the Director by the Chief of Practice Standards.
- E. If the request by the petitioning party is denied, the Chief of Practice Standards responds in writing to the petitioning party within thirty (30) days of the Department's receipt of the request. The reasons for the denial are included in the response.
- F. If the request is accepted, the Department ensures that appropriate changes are made. In accordance with the Administrative Procedures Act (42-35-3), rule-making proceedings are initiated within thirty (30) days of receipt of the request.