

Quarterly Statistical Reporting by Health Care Facilities

Rhode Island Department of Children, Youth and Families

Policy: 100.0030

Effective Date: January 1, 1984 Revised Date: October 7, 1985 Version: 2

In accordance with RI Law 40-11-3, all hospitals, health care centers, emergency rooms, and other appropriate health facilities are required to send quarterly statistical reports to the Department of Children, Youth, and Families regarding the number of cases reported by these institutions as suspected child abuse. These statistics are forwarded quarterly to the Department on the Child Injury Reporting Form (DCYF #060).

Related Procedure

[Quarterly Statistical Reporting by Health Care Facilities](#)

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Procedure From Policy 100.0030: Quarterly Statistical Reporting by Health Care Facilities

- A. The Department of Children, Youth, and Families will distribute a supply of the Child Injury Reporting Forms to all hospitals, health care centers, emergency rooms, and other appropriate health facilities on a yearly basis.
 - 1. Forms will be sent out with an instructional letter ten (10) days prior to the beginning of each calendar year.
 - 2. The Department will maintain a yearly updated roster of all health care facilities required to report.
- B. Health care facilities must complete the Child Injury Reporting Form providing all required information and return it to the Department.
 - 1. Forms must be completed for each quarter ending on March 31, June 30, September 30, and December 31.
 - 2. Completed forms must be returned to the Department within sixty (60) days after the end of each quarter.