



**RULES AND REGULATIONS
FOR VOTER REGISTRATION
ADOPTED BY THE
RHODE ISLAND BOARD OF ELECTIONS**

**Promulgated by order of
The Rhode Island State Board of Elections
John A. Daluz, Chairman**

RULES & REGULATIONS FOR VOTER REGISTRATION ADOPTED BY THE RHODE ISLAND BOARD OF ELECTIONS

The Rhode Island Board of Elections hereby adopts the within rules and regulations relating to voter registration pursuant to and in accordance with R.I. Gen. Laws §§17-7 et seq. and 17-9.1 et seq.

Said rules and regulations are adopted pursuant to the Administrative Procedures Act (R.I.G.L. §42-35 et seq.) and are available for public inspection at the offices of the Rhode Island Board of Elections, 50 Branch Avenue, Providence, Rhode Island.

Section 1. Purpose

These rules and regulations are adopted by the Board of Elections for the purpose of implementing the voter registration requirements of United States Public Law 107-252 (“Help America Vote Act of 2002”) and to address those voter registration issues not otherwise specifically referred to in the Rhode Island General Laws.

Section 2. Definitions

“Board of Canvassers” or “Local Board” shall mean the Board of Canvassers in a city or town.

“Board of Elections” or “State Board” shall mean the Rhode Island Board of Elections.

“CVRS” shall mean “Central Voter Registration System”, which is a database maintained by the Office of the Secretary of State as a statewide voter registration and election history computer system.

“Election Day” shall mean any time the polls are open for the conduct of an election, primary, or referendum.

“ID” shall mean identification.

“RI” shall mean the State of Rhode Island.

“Secretary of State” or “Secretary” shall mean the Office of the Secretary of State of Rhode Island.

“State ID” shall mean an identification card issued by the Rhode Island Department of Motor Vehicles.

“In-Person” registrations are those registrations that are delivered “in-person” by the applicant or are completed by the applicant at a Voter Registration Agency where election officials are available to assist registrants and receive the registration forms.

RULES & REGULATIONS – VOTER REGISTRATION

“Voter Identification Number” (“Voter ID”) shall mean the number assigned to each registered voter by the CVRS.

“Voter Registration Agency” shall mean an office designated by the State Board to perform voter registration activities. Offices so designated include: Board Of Elections, Office of the Secretary of State, local Boards of Canvassers, Division of Motor Vehicles, Department of Corrections, Department of Human Services, Department of Mental Health, Retardation & Hospitals, Department of Health Women, Infants & Children program, armed forces recruitment offices and any other offices designated by the state board.

“DMV” shall mean the Rhode Island Division of Motor Vehicles.

Section 3. Voter Registration Forms

Persons may register to vote in Rhode Island by completing a Rhode Island Voter Registration Form, in a format prescribed and authorized by the Board of Elections within these regulations, or a voter registration application prepared by the Federal Election Assistance Commission.

A. Registration Form

The State Board shall publish a Rhode Island Voter Registration Form and instructions that includes:

1. Type of registration

The applicant shall check the purpose for the submission of the voter registration form including: new registration, address change, party change, or name change.

2. Declaration of “Citizenship” & “Age”

The applicant shall be required to check the appropriate boxes indicating if he/she:

- a) is a citizen of the United States; and
- b) will be 18 years of age on or before Election Day.

The applicant shall be informed if he/she answers “No” to either question he/she is ineligible to register to vote.

3. Rhode Island Driver’s License or State ID Card Number / Last 4 Digits of Social Security Number

The applicant shall provide his/her RI driver’s license number or RI State ID number. In the case of an applicant who has not been issued a current

RULES & REGULATIONS – VOTER REGISTRATION

and valid RI driver's license or a current and valid RI State ID, he/she shall provide the last 4 digits of his/her Social Security Number..
(Required only if the applicant is a first time registrant registering to vote after January 1, 2003 as a mail or third party registrant.)

4. Applicant's Full Name

The applicant shall print his/her last name, first name and middle name (or initial).

5. Home Address (legal residence)

The applicant shall enter the full address of the city/town where he/she resides including the street address, apartment number, and zip code. A Post Office box shall not be considered a residence. Residents without a permanent address may register to vote from the address of the board of canvassers of their city/town or may provide a location to the board of canvassers of their city/town where they are commonly located.

6. Mailing Address (address where mail is received if different from #5. Home Address)

7. Date of Birth

8. Phone Number/E-Mail Address (optional)

9. Party Affiliation

An applicant may choose to register with a "recognized" political party in Rhode Island by placing a check mark in the appropriate box. An applicant who does not wish to register with a party shall check "Unaffiliated." An applicant who leaves this item blank will be registered as "Unaffiliated."

10. Affirmation, Signature & Date

The applicant shall be required to sign his/her name (or make his/her mark) in ink and shall enter the date the registration form was completed.

RULES & REGULATIONS – VOTER REGISTRATION

11. Previous Name

If an applicant is registered to vote and has since legally changed his/her name, the registrant's name, as recorded on their previous registration, shall be included here.

12. Previous Address

If an applicant was previously registered to vote from another address, then the previous address including the street number and name, city or town, state and zip code shall be entered here.

(Note: Nothing in these rules and regulations shall prevent a person from receiving assistance in the preparation or filing of a Voter Registration Form.)

B. Voter Registration Form Submission Categories

The manner in which voter registrations may be submitted and the effective date of registration shall be as follows:

- 1 **“In-Person” registrations** are those registrations that are delivered “in-person” by the applicant or are completed by the applicant at a Voter Registration Agency where election officials are available to assist registrants and receive the registration forms. The effective date of registration shall be the date of submission of the completed registration form to the Voter Registration Agency.
- 2) **“Third Party” registrations** are voter registrations that are delivered by someone other than the applicant to either the State Board or local board of canvassers. The effective date of registration shall be the date of submission by the “third party” of the completed registration form to the state or local board. **(First time ‘third party’ applicants registering to vote after January 1, 2003 must meet the identification requirement in Section 4.)**
- 3) **“Mail” registrations** are those registrations mailed through the United States Postal Service or delivered by commercial carrier to the State Board or a local board of canvassers. The effective date of registration shall be the date the completed registration form is postmarked, however, if there is no postmark or the postmark is illegible and the registration form is received within 5 days of the registration deadline, and then the application is effective

RULES & REGULATIONS – VOTER REGISTRATION

on the last day to vote for that election. If there is no postmark or the postmark is illegible and the registration form is received more than 5 days after the registration deadline, then the effective date of registration is the date received by the state or local board. **(First time applicants registering to vote by mail after January 1, 2003 must meet the identification requirement in Section 4.)**

C. Incomplete and/or Defective Registrations

Registrations that are determined to be incomplete or defective by election officials shall be processed as follows:

1. A first-time mail registrant registering to vote after January 1, 2003, that does not contain a verifiable RI driver's license number, a verifiable RI State ID number, or the last four digits of a verifiable Social Security Number shall be processed under the identification requirements promulgated in Section 4 and the local board shall notify the registrant of the deficiency within 7 days of the receipt of the registration.
2. Registrations not containing any selection of a recognized political party in RI shall be processed as "Unaffiliated."
3. Registrations that fail to indicate a person is a U.S. Citizen, fail to indicate he/she will be 18-years-old by the next election, or do not contain the applicant's full name, address, date of birth, or signature shall not be accepted or processed and shall be returned to the applicant by the local board within 7 days of its receipt with notification of the reason the registration was not accepted. If the applicant fails to provide the missing information on or before the twentieth day before the next election, the registration shall be rejected and the applicant notified by the local board of the rejection within 7 days. If the applicant responds to the notice and corrects the defect within the required time-frame, the effective date of registration shall be the date the registration was initially submitted.

D. Currently Registered Voters

Notwithstanding the provisions and requirements of this section, election officials shall accept and process a registration form which has been signed and submitted by an individual who is currently a registered voter in Rhode Island and who is submitting the form for the purpose of changing his/her name and/or address or to change his/her political party affiliation.

RULES & REGULATIONS – VOTER REGISTRATION

E. Voter Affirmation Forms

A Voter Affirmation form (R.I.G.L. §17-9.1-16) completed and signed at the polling place on Election Day by an individual who is at that time a registered voter within the city/town where the Voter Affirmation card is submitted, may be used for the purpose of changing his/her name and/or address.

Section 4. First-Time Mail or Third Party Registration **Applicants In Rhode Island – Identification** **Requirements**

The following are the acceptable forms of identification for first-time mail registration or third party voter registration applicants, which must be provided to the board of canvassers on or before the close of the polls on Election Day or at the polling place prior to voting. (Note: If registering in-person at a Voter Registration Agency no identification is required.)

A. Verified Identification:

The applicant provides his/her RI driver's license number or RI State ID number. If the applicant has not been issued a RI driver's license or RI State ID, the last 4 digits of the applicant's Social Security Number shall be submitted. The RI driver's license number, RI State ID number, or last 4 digits of the Social Security Number as provided on the voter registration form by an applicant registering to vote for the first-time in Rhode Island shall be entered into the statewide Central Voter Registration System ("CVRS") and verified through the database of the DMV (if the voter chooses to use this option at the polling place the voter shall vote a provisional ballot). If the applicant does not have a RI drivers license number, RI State ID number or a Social Security Number, they shall provide one of the following;

B. Unverified Identification:

A copy of a current and valid photo identification provided by a third party in the ordinary course of business that includes the name and photograph of the individual presenting it. Examples of photo identification include, but are not limited to:

- Driver's license or identification card of any state;
- U.S. Passport;
- Employee identification card;
- Identification card provided by a commercial establishment;
- Credit or debit card;
- Military identification card;
- Student identification card;

RULES & REGULATIONS – VOTER REGISTRATION

- Health club identification card;
- Insurance plan identification card;
- Public housing identification card;

or a copy of any of the following documents, provided that the document includes the name and current address of the individual presenting it, and is dated since the date of the last general election, unless the document is intended to be of a permanent nature such as a pardon or discharge:

- Utility bill;
- Bank statement;
- Government check;
- Government paycheck;
- Document issued by a government agency;
- Sample ballot or other official elections document issued by a governmental agency, dated for the election in which the individual is providing it as proof of residency or identity;
- Voter notification card issued by a governmental agency;
- Public housing identification card issued by a governmental agency;
- Lease or rental statement or agreement issued by a governmental agency;
- Student identification card issued by a governmental agency;
- Tuition statement or bill issued by a governmental agency;
- Insurance plan card or drug discount card issued by a government agency;
- Discharge certificates, pardons, or other official documents issued to the individual by a governmental agency in connection with the resolution of a criminal case, indictment, sentence; or other matter;
- Public transportation authority senior citizen and disabled discount cards issued by a governmental agency;
- Identification documents issued by governmental

RULES & REGULATIONS – VOTER REGISTRATION

disability agencies;

- Identification documents issued by government homeless shelters and other government temporary or transitional facilities;
- Drug prescription issued by a government doctor or other governmental health care provider;
- Property tax statement issued by a governmental agency;
- Vehicle registration issued by a governmental agency;
- Vehicle certificate of ownership issued by a governmental agency.

C. Confidentiality

To the extent permitted by law, all applicants' RI driver's license numbers, RI State ID numbers, the last 4 digits of applicants' Social Security Numbers or photocopies of all such documents and any other documents submitted in conjunction with meeting the identification requirements for first-time voter registration applicants shall remain confidential and shall only be available to election officials solely for election purposes and shall not be part of the public record or available for public inspection.

D. Declarations of Candidacy

Notwithstanding any other provisions of these rules and regulations, a person filing a declaration of candidacy whose application for voter registration is subject to the requirements of Section 4 shall be required to present the necessary identification to the appropriate local board prior to or at the time of filing said declaration.

Section 6. CVRS-issued Identification Numbers of Registered Voters

The CVRS shall assign a unique "voter identification number" to every registered voter that shall remain assigned to the voter while the voter resides in Rhode Island.

Section 7. Implementation

The Board of Elections may promulgate procedures and forms necessary to implement the within rules and regulations required under the Rhode Island General Laws.

RULES & REGULATIONS – VOTER REGISTRATION

These rules and regulations are adopted this _____ day of July 2008 pursuant to the Administrative Procedures Act (R.I.G.L. 42-35-1, *et seq.*).

By Order of the Rhode Island Board of Elections

John A. Daluz, Chair Date

Adopted at a meeting of the State Board of Elections held on this _____ day of July 2008.

Witnessed by

Robert Kando, Executive Director

Date