

# **Education: Daily Program Operations**

Rhode Island Department of Children, Youth, and Families  
Division of Juvenile Correctional Services: Training School and Detention Center

**Policy: 1200.1706**

*Effective Date: June 14, 2004 Version: 1*

The Principal of the Education Program is responsible for the overall daily operations of the school program. The Principal ensures that the school operates in accordance with the provisions of R.I.G.L. 16-2-9.1 and 42-72-6-2 (See Policy 1200.1701, Education: Administration).

All RITS Education Program staff comply with the daily operations procedures that are established by the Division of Juvenile Correctional Services: Training School and Detention Center policies.

## **Related Procedures...**

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### Procedure from Policy 1200.1706: Education: Daily Program Operations

- A. The Education Program Administrators and staff, as appropriately delegated, conduct daily operations and management in a manner reflecting the R.I.G.L. Chapter 16, SECTION 16-2-9.1 that describes ethical professional principles in the school management (as follows):
1. Formulate written policy for the administration of schools to be reviewed regularly and revised as necessary;
  2. Exercise legislative, policy-making, planning and appraising functions and delegate administrative functions in the operation of schools;
  3. Recognize the critical responsibility for staff selection, while clearly defining their roles and responsibilities, and evaluating their performance regularly without directly engaging in administrative processes;
  4. Accept and encourage a variety of opinions from and communication with all parts of the community;
  5. Make public, relevant institutional information in order to promote communication and understanding between the school system and the community;
  6. Act on legislative and policy-making matters only after examining pertinent facts and considering the superintendent's recommendations;
  7. Conduct meetings with planned and published agendas;
  8. Encourage and promote professional growth of school staff so that quality of instruction and support services may continually be improved;
  9. Establish and maintain procedural steps for resolving complaints and criticisms of school affairs;
  10. Recognize that the first and greatest concern must be the educational welfare of the students;
  11. Avoid being placed in a position of conflict of interest, and refrain from using position for personal gain; and
  12. Attend regularly scheduled meetings as possible, and become informed concerning the issues to be considered at those meetings.
- B. None of these procedures will be deemed to limit or interfere with the rights of teachers and other school employees to collectively bargain pursuant to chapters 9.3 and 9.4 of Title 28 of the RI General Laws or to allow the Superintendent to abrogate any agreement reached by collective bargaining.